



Principal – Maple Leaf International School – Xiangyang

Job Description & Requirements

Maple Leaf International School – Xiangyang invites applications from school leaders who thrive in intercultural environments to apply for the position of Principal. Xiangyang, located on the Han River, is the second largest city in Hubei Province, People’s Republic of China. It is subtropical in climate, located inland at the same latitude as San Diego, California. The relative humidity remains in the 70-80 range year round, while average temperatures range from 7 C in January to 32 C in July. Automobile manufacturing is a major industry, along with textiles, chemicals, and processing of agricultural products.

Maple Leaf International School-Xiangyang, will open in September 2021, and will be offering the Maple Leaf World School Program to Grade 10 students in its inaugural year, Grade 10-11 in 2022 and Grade 10-12 in 2023. The school will admit students from throughout Hubei Province, as well as from around China who are interested in studying abroad, have a strong work ethic, demonstrate ability to study in English and benefit from Maple Leaf advantages.

Maple Leaf is looking for an enthusiastic, energetic principal who will develop the World School Program at MLIS Xiangyang and grow the enrolment into a thriving high school in Hubei Province. The starting enrolment is expected to be 25-50 Grade 10 students. The high school Program will operate together with the Maple Leaf elementary and middle school in a new facility. Students will be enrolled in one of three programs based on language proficiency as determined by the student’s results on the MLES Entrance Examination. Students will be enrolled in Foundations, Bridging or the Full International Program, which will enable students to enrol in top universities around the world upon graduation.

The successful candidate will be attracted to this unique opportunity to strengthen a positive school culture in a well-established school system, and will meet the following requirements:

Required Education and Experience

- Evidence of enrollment in a Masters program, or completion of a Masters degree;
- Teacher certification from an approved Teacher Education Program in an English speaking University in Canada, USA, UK, Ireland, Australia, New Zealand or countries in Europe.
- Minimum of three complete years of successful teaching in a certified public, independent or offshore school and a minimum of two years of administrative experience (vice-principal, principal, system director)
- Enthusiastic about implementing the newly developed Maple Leaf World School Program in the inaugural year of MLIS Xiangyang.
- Familiarity with the technology used in supporting student learning and experience with differentiated teaching practices related to inclusion, diversity and teaching students with exceptionalities;
- Ability to create a strong team amongst a small group of experienced staff;
- Ability to work in an intercultural setting where building relationships with all partners that share the facilities will be critical to the success of the program and the school;
- Knowledge of the World School curriculum, instruction and assessment strategies;
- Qualifications and demonstrated ability to teach at the secondary level;
- Intercultural communication skills and a desire to live and work in China;
- Willingness to engage in student recruitment activities and activities which profile the school within the community;
- Familiarity and experience with Student Management Software;
- Previous experience in Offshore Schools is desirable but not required.

Application: Please ensure you have the following documentation in your application for this 3-year renewable leadership position (Candidates may leave after two full years without penalty)

- Resume and cover letter, including two references who have supervised your school leadership
- Proof of valid teaching certification or qualifications to obtain such a certificate
- Copy of photo page on passport (to determine Chinese work permit eligibility)

Applications will be accepted until February 26, 2021

Please direct all inquiries to:



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